

# ***Profile Assignment***

## **I. Content Requirements**

Must have a minimum of 4 paragraphs with 4-5 complete sentences per paragraph.

### A. Paragraph 1:

- name of the person you are profiling
- their parents' names
- when he/she were born (date)
- where he/she were born (hospital name, city, state)
- others in his/her family: brothers, sisters, pets

### B. Paragraph 2:

- 2-3 hobbies (things he/she likes to do)
- give a brief explanation of each

### C. Paragraph 3:

- 2-3 highlights of his/her life so far (exciting, important, and/or memorable events)
- give a brief explanation of each

### D. Paragraph 4:

- what he/she hopes to do in the future (a job they think they might want to have, a dream they hope to pursue, and so on)

## **II. Technical Requirements**

A. 1.5 line spacing

B. 14 point font (Sans serif)

C. 3-4 graphics from the internet

1. Pictures must relate to your paragraph.
2. Text wrap your pictures.
3. Change pictures to a size that best fits your document (approximately 2-3 inches tall/wide).

D. 4-5 font style changes

1. Highlight words/phrases you'd like to emphasize.
2. Select parts of your paragraph or title/header.
3. Click on the style you like for that part of the document.

E. Add a header that contains a title or simply your name.

F. 1-2 drawings using drawing tools.

G. SPELLCHECK!!!